



DEPARTMENT OF FISH AND GAME  
POST & BID VACANCY ANNOUNCEMENT  
Bargaining Units 11



1. DATE OF POSTING (mm/dd/yy)

**POSITION INFORMATION**

2. REFERENCE NUMBER	3. POSITION NUMBER	4. CLASSIFICATION
5. SALARY RANGE	6. PAY DIFFERENTIALS THAT APPLY TO POSITION	7. WORKING HOURS OF POSITION
8. ASSIGNED DAYS OFF	9. GEOGRAPHIC REGION	
10. TENURE (Check one) Permanent    Limited Term    No. of Months _____		11. TIME BASE (Check one) Full-time    Fractional _____ (specify)    Intermittent

**SPECIFIC QUALIFICATIONS AND REQUIRED SKILLS (Attach a separate sheet if additional space is needed.)**

12. TECHNICAL & PROFESSIONAL SKILLS & ABILITIES
13. EDUCATION AND/OR LICENSE CERTIFICATION REQUIREMENTS
14. PHYSICAL ABILITIES TO PERFORM ESSENTIAL JOB FUNCTIONS
15. OTHER DEPARTMENTAL REQUIREMENTS
16. DUTY STATEMENT/DESCRIPTION OF DUTIES

**FILING INSTRUCTIONS (To be completed by HRB Personnel Office)**

17. FINAL DATE AND TIME FOR RECEIVING BID	18. POSTMARKS ACCEPTABLE?    FACSIMILES ACCEPTABLE? YES    NO                                      YES    NO
19. You can obtain a Post & Bid Application Form at: <a href="http://www.dfg.ca.gov/hrb/pages/post_bid_application.pdf">http://www.dfg.ca.gov/hrb/pages/post_bid_application.pdf</a> (or your personnel office.)	
20. SEND BID TO: <b>Department of Fish and Game, Human Resources Branch</b> <b>Post and Bid Coordinator, Attn: _____</b> <b>1416 Ninth Street, 12<sup>th</sup> Floor; Sacramento, CA 95814</b> <b>Phone # _____ Fax # _____</b>	
21. Employee Must Be Available For Contact (Unit 1 & 4 Only): From: _____ To: _____	<b>NOTE:</b> If selected, the start date must be no earlier than 14 calendar days and no more than 30 calendar days from the acceptance date unless otherwise agreed to by the current hiring supervisors.
22. Expected Reporting Date To Position (Unit 11 Only):	<b>NOTE:</b> If selected, the start date will be the date indicated unless otherwise agreed to by the current hiring supervisors.